

ELECTRIC PALACE

Role	Cinema Screener (Freelance)
Rate of Pay	£45 per shift
Hours	Flexible including weekends and evening shifts
Reporting to	Technical Manager

Vision

The Electric Palace aims to be a thriving cinema and café bar in the heart of the old town, renowned for our exciting schedule of films, music and live events.

Core values

Independent, Inclusive, Inspired, Friendly, Professional.

ROLE OVERVIEW

As a Cinema Screener at the Electric Palace you will provide a high level of expertise in digital cinema projection and sound systems, working as part of a small projectionist team.

You will ensure that film screenings and live events run smoothly and professionally and you will aim to prevent technical issues and act fast when emergencies arise. You will support maintenance, repairs, and upgrades of digital cinema projection and sound systems as required.

You will act as front of house manager for screenings, events and private hires, running café-bar and box office

Responsibilities and Duties

- Acting as projectionist for film screenings and private hires on an agreed monthly rota
- Act as Front of House running cash and iZettle café-bar before and after each film screening
- Take fast action to correct technical problems when needed
- Checking equipment for live events and ensuring they run smoothly
- Ensure all technical equipment is in good working order and available for use
- Assist with maintenance of digital cinema systems, including projectors sound systems and networks
- Work within Health and Safety regulations and report any issues to the

- Technical Manager
- Any other duties as required

Essential Skills and Experience

- Practical approach to work, comfortable using a variety of tools and software including digital projection, Apple Mac systems, simple live sound systems
- Up to date on latest cinema / sound / light equipment and industry standards
- Ability to multitask and excellent organisational skills
- A solid understanding of Health and Safety
- Excellent communications skills, both written and verbal

Desirable Skills and Experience

- Experience within a cinema or theatre context
- Experience with VLC, Mixing Station, Bitfocus Companion and QLAB software, video and graphical editing software

Person Specification

- Excellent technical ability
- Driven and proactive
- Methodical with excellent attention to detail
- Professional and confident manner with good communications skills
- Calm under pressure
- Solution-focussed
- Committed to sustainability and our environment
- A genuine interest in film / the arts

This job description sets out the accountabilities of the post at the time when it was drawn up. Such accountabilities may vary from time to time without changing the general character of the accountabilities or the level of responsibility entailed. Such variations are a common occurrence and cannot of themselves justify a reconsideration of the pay of the post.